BUSINESS ANALYST JOB DESCRIPTION

COMPANY: **CORE SOLUTIONS, INC.**

LOCATION: **KING OF PRUSSIA, PA**

WEB SITE: **www.coresolutionsinc.com**

Core Solutions (CORE), headquartered in King of Prussia, Pennsylvania, is an emerging leader in providing Electronic Health Records solutions to the behavioral healthcare/human services industries, a $135 Billion market. CORE's innovative technology platform has transformed its client businesses allowing them to save over $21 Million annually, and achieve a 98% acceptance rate in their claims processing. CORE believes the key to successful implementation of EHR solutions is aligning people and process with technology. Apart from offering a strong technology platform, CORE's professional services team helps customers realign processes to take advantage of new technologies. Due to increased demand for our services, we are undergoing significant growth and the firm will double in size in 2014. This is a very exciting time for Core Solutions, and we are looking for some talented Business Analysts to join us.

The ideal Business Analyst (BA) will have a few years experience participating in user design sessions, understanding business needs and be able to effectively document and communicate requirements to software developers. Healthcare industry experience particularly with clinical patient care would be extremely valuable. Candidates should have excellent written and verbal communication skills, the ability to work with limited direction, solve challenging issues and a willingness to work hard.

Responsibilities will include gathering and documenting requirements along with actively participating in analysis and design sessions in cooperation with other team members. Interaction with business users, project management, software developers, and quality assurance will be essential to ensure successful project completion. You will be an active participant in the entire project lifecycle, from gathering requirements to customer support. Projects largely relate to our EMR software for the behavioral health, public health and include expanding to additional functionality as well as building new solutions for tablet and mobile devices.

The right candidate will have:

- Professional experience within a regulated software environment
- Successful experience interacting with customers and clients
- Excellent written and verbal skills with the ability to effectively communicate
- Proven track record of making a commitment and meeting deadlines
- Experience developing high level and/or detailed designs, mockups, use case scenarios, and task flows to effectively communicate design ideas and interactions based on product and business requirements
- Ability to write clear, concise, thorough, detailed functional requirements, and assist with testing plans and user documentation
- Knowledge of healthcare billing is a plus

Technology Qualifications:

- Bachelor degree in a computer or healthcare-related field
- Professional experience as an analyst on web application development or implementation projects
- Proficiency in MS Office software (Word, Excel, Powerpoint)
- Experience in Visio recommended but not required

Please refer to job code CSI-BA-2014 when responding to this posting. Core Solutions Inc is an EOE. If you are interested in our career opportunities, please email your resume with salary requirements to jobs@coresolutionsinc.com or call Lori at 610-687-6080 x 122.